

**GRINNELL COLLEGE THEATRE DEPARTMENT
ACTOR AGREEMENT FOR MAINSTAGE PRODUCTIONS**

PRODUCTION: _____ PERF. DATES: _____

The process of preparing a production for performance involves the creation of an ensemble of actors and production personnel in which no one is more important than another, but instead is a group of people working together toward the common purpose of bringing a play to life. To achieve this result, the actor agrees to the following:

- 1) Rehearsals, until technical and dress rehearsals, will occur on Sunday through Thursday, 7:00pm to 10:30pm. Actors will be on time for all rehearsals. Individual actors may not be called to every rehearsal and must consult the weekly rehearsal schedule by each Friday, including the specific scenes to be rehearsed. A detailed technical and dress rehearsal week schedule will be available from the Stage Manager during the rehearsal process.
- 2) Rehearsals always will end by 10:30pm or earlier until Tech Week, unless the cast has been assessed time fines, which the Director may use at his or her discretion.
- 3) Actors always will bring their script, a notebook, and a pencil to every rehearsal. Actors will write down their blocking and their notes.
- 4) Once the director has set lines, actors will learn the lines as they are in the script with no paraphrasing. The Director or Stage Manager may assess line fines if necessary at the rate of five cents per line during run-throughs and ten cents per line during dress rehearsals and performances. Fines will be paid to the Stage Manager and will be contributed to cast party expenses.
- 5) During rehearsals and performances, actors will be responsible for the care and return of props and costumes to the appropriate persons or locations.
- 6) Actors will attend and participate in any post-performance discussions that the Theatre Department holds. Actors are expected to participate in photo call if applicable.
- 7) During performances, actors will not appear anywhere while in costume except on stage or backstage.
- 8) Actors will work Strike after the final performance.
- 9) During the rehearsal period and performances, actors will be responsible for keeping themselves healthy in body and mind (please refer to the drug and alcohol policies in the *Grinnell College Student Handbook*).
- 10) Actors will treat all members of the cast and crew with respect and courtesy at all times.

I have read the above terms. I fully understand my responsibilities in accepting my role in this production.

NAME: _____ SIGNATURE: _____