

# Special Student Information Form

Return this form to the Registrar's Office

Special students are eligible to enroll for credit in any regular course or special topic course except alternate language study courses (ALSO), independent studies, research, or internships. Special students will not be allowed to register for any class that was overenrolled after preregistration (i.e. any course in which a degree seeking student was denied enrollment). Special Student Registrations will not be finalized until after registration day for each term.

**Please Print**

<b>Name:</b> _____	<b>Date:</b> _____
<b>Address</b> _____	
<b>Local Address</b> (if different from above) _____	
<b>E-mail Address</b> _____	
<b>Phone:</b> _____	<b>Gender:</b> _____ (M or F)

**Please complete all sections (1-7):**

1) Registering for: \_\_\_ **Fall** **OR** \_\_\_ **Spring**

2) **Ethnicity & Race Self-Identification:**

You are requested to furnish the information below in accordance with guidelines issued by the U.S. Department of Education on October 19, 2007. Providing responses to the questions is voluntary and will not affect your relationship with Grinnell College. Your responses will be treated as confidential information. Information will only be reported in the aggregate.

a) Do you consider yourself to be Hispanic or Latino/a? \_\_\_ Yes \_\_\_ No

b) Please select one or more of the following racial categories to describe yourself: (check all that apply)

\_\_\_ American Indian or Alaska Native

\_\_\_ Native Hawaiian or other Pacific Islander

\_\_\_ Asian

\_\_\_ White

\_\_\_ Black or African American

c) What is your citizenship status?

\_\_\_ U.S. Citizen

\_\_\_ Permanent Resident

\_\_\_ Not a U.S. citizen or permanent resident. Country of citizenship: \_\_\_\_\_

3) Please indicate your relationship with Grinnell College: (check all that apply)

\_\_\_ Grinnell College employee (Language Assistant included).

\_\_\_ Grinnell College employee spouse, dependent, or domestic partner.

Employee name: \_\_\_\_\_

\_\_\_ Current Grinnell College student. (See note below\*)

\_\_\_ Grinnell College Alumnus

4) Have you attended Grinnell in the past as either a full-time or special student? \_\_\_ Yes \_\_\_ No

If yes, please specify status below:

\_\_\_ Special Student

\_\_\_ Graduate

\_\_\_ Withdrawn\*

\_\_\_ Dismissed\*

\_\_\_ Suspended\*

\_\_\_ Other (specify) \_\_\_\_\_

Last date of attendance: \_\_\_\_\_ (MM/YY)

**\*Students previously withdrawn, suspended or dismissed or currently on personal or medical leave must have special permission to enroll.**

5) Instructor's Approval: The instructor signature(s) which follows confirms that this special student appears to be suitably prepared to enroll in the indicated course (s). Enrollment is subject to available space after current degree seeking student registration:

I) \_\_\_\_\_  
**Reg ID#                  Dept                  Nbr                  Section Title                  Instructor signature          Crdt Audit**  
(Check ONE)

II) \_\_\_\_\_  
**Reg ID#                  Dept                  Nbr                  Section Title                  Instructor signature          Crdt Audit**  
(Check ONE)

III) \_\_\_\_\_  
**Reg ID#                  Dept                  Nbr                  Section Title                  Instructor signature          Crdt Audit**  
(Check ONE)

6) Cashier's Office Approval: All special students (this includes employees) must obtain approval from the Cashier's Office before submitting this form to the Registrar's Office. Please note that some courses, such as private music lessons and dance, have special fees. Special students are responsible for payment of these fees as determined by the Cashier's Office.

\_\_\_\_\_  
**Cashier's Office Approval**

<b>For office use only:</b>	
____ credits @ \$ _____ per credit	\$ _____
____ 4 credits or more Fees	\$ _____
____ Alumni course fee:	\$ _____
____ Alumni audit fee: \$ _____	\$ _____
____ Other: _____	\$ _____
<b>TOTAL BILLING</b>	<b>\$ _____</b>

7) I understand that special students are not degree candidates and that no courses taken as a special student will count toward a Grinnell degree without permission from the Committee on Academic Standing. ALL PUBLISHED DEADLINES APPLY TO SPECIAL STUDENTS. The dates are published on the back of the current course schedule.

\_\_\_\_\_  
**Signature of special student**

08/09 mw