



Nollen House

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## Have a great break!

### Events

#### March

- ☞ 19 - April 3, Spring Break
- ☞ 23 Departments/Concentrations receive schedule from Registrar's Office to proof

### Deadlines

#### March

- ☞ 18 [Faculty Summer Workshop](#) Interest Forms due (ISC/ASO Dean)
- ☞ 18 [Request for Writing Fellows](#) for Fall 2011 ([J. Hunter](#))
- ☞ 18 [ACM FaCE](#) grant proposals (on campus deadline, due to ACM April 1) ([Wiese](#))

#### April

- ☞ 4 [Tenure-track staffing proposals](#) for searches in 2011-12 due in Dean's Office
- ☞ 4 Proposals for [workshops, courses, and seminars](#) to develop new teaching competencies due (ISC/ASO)
- ☞ 4 Faculty Travel requests for [professional meetings relating to teaching](#) due
- ☞ 4 Summer [Curricular Development proposals](#) due (ISC/ASO Deans Office)
- ☞ 4 Spring Complete Review Dossiers due (from Dept. Chairs) in Dean's Office
- ☞ 4 Summer [Faculty-Faculty Tutorial and Off-Campus Summer Study/Workshop](#) applications due (ISC/ASO Deans Office)
- ☞ 4 Last day for students to declare major before pre-registration
- ☞ 4 [Summer MAP Student Information](#) forms due

### Information

- Identify potential ACM collaborators - [Macademia](#)
- Conference Operations and Events [scheduling guidelines](#)
- Contact information for [Classroom AV Support](#)
- [Consultation Space](#) at Burling Library
- [Prepaid Working Lunch-to-Go](#)
- [Writing Lab Services](#)
- [Convocation Program, Academic Speakers, Public Events](#)
- [Faculty Development at Grinnell College](#)
- [Committee Membership 2010-2011](#)
- Committee minutes and annual reports are available on [PioneerWeb](#) under "All Campus" on the Community tab.

### Looking Ahead

#### April

- ☞ 4 Faculty Meeting, 4:15 pm, ARH 302
- ☞ 6 Department Chairs submit final corrections of schedule to Registrar's Office
- ☞ 8 Pre-registration materials distributed
- ☞ 8 Last day to withdraw from a course with W transcript entry



The *Faculty News Digest* is sent to all Grinnell College faculty twice per month by the Office of Academic Affairs.