Faculty Important Dates to Remember, Fall Terms 1 and 2, 2020*

*Please also see the Registrar's Calendar and the Chaplain’s Office Calendar of Religious Holy Days Materials are due by 5:00 PM unless otherwise noted.

Deadlines reflected are subject to change. Dates in red italics have not been confirmed.

FALL 2020

AUGUST 2020
10-28 Fall 1 online Add/Drop period
10-Oct 28 Fall 2 online Add/Drop period
21 All student work due for internships, directed summer research, including 499 (MAP)
21 Final applications for Fall 1 and 2 Individual Studies (Plus-2, 297, 299, 387, 397, 399, 499).
26 Department Chairs’ Retreat
28 Faculty Meeting, 9:00 AM (NOTE start time)
28 NEH Summer Stipend and Mellon New Directions Proposals due
31 Fall 1 Classes begin
31-Sept 8 Fall 2 Add/Drop period for ALL students (via email: Registrar@grinnell.edu)

SEPTEMBER
1 Summer 299 and 499 (MAP) reports due from faculty
1 Faculty Meeting, 11:25 a.m. Election of members (4) of Personnel Appeals Board
4 Final Grades for Summer Research due by 5:00 p.m.
7 Course-embedded Student Research requests due
7 Proposals for Curricular Development, Fall Faculty-Faculty Tutorial, Course-Related Field Trip, Classroom Visitors, Teaching & Learning Discussion Group, Faculty Weekend Seminar, Proposals for workshops, courses, and seminars to develop new teaching competencies, and Faculty Travel requests for professional meetings relating to teaching due (ISC/AssocDean)
7 Labor Day: Offices closed
8 Assistant Professors notify Dean’s Office and Department Chair of intent to submit application for Research Leave
8 Confirm Fall 1 Attendance
8 Last day to add a Fall 1 course/audit, drop a course without transcript entry, change audit/credit status
8 Last day to add a “plus-2”
9-Sept 25 Course may be withdrawn with a W transcript entry
11 Department Chairs submit New Course proposals and course changes for spring schedules to division chair
15 Division Meetings, 11:25
15 Fulbright Scholar Program applications due (to Fulbright)
15 Deadline to apply for Writing Mentors for F2 courses (T. Turk)
22 Faculty Meeting, 11:25 a.m.
23 NEH Summer Stipend final applications due (to NEH)
25 Draft Spring course schedules go to department/concentration chairs for review (from Registrar)
25 Division Chairs notify Registrar/Dean of New Course proposals and course changes
28 Last day to withdraw from a course with a “W” transcript entry
28 Last day to elect S/D/F grading
28 Mellon New Directions final applications due (to Mellon)
29 Department Chair Meeting, 11:25
30 ACLS Fellowship applications due (to ACLS)

OCTOBER
1 Fall Interim Review Dossiers due (from Dept. Chairs to T. Phipps)
6 Faculty Meeting, 11:25 a.m.
9 Departments submit corrected spring schedule to Registrar
9 Department Chairs submit special topic proposals for spring term to Registrar’s Office
9 Grinnell Lecture nominations due
13 Division Meetings, 11:25
16  Last day of Fall 1 classes
19  Finals Reading Day
20  Faculty Meeting, 11:25 a.m.
20-21  Finals
21  Last day to request an Incomplete
21  Last Day of the Fall 1 Term
21  Coursework due by 11:59 p.m. Central Time
22-28  Fall Term Transition
27  Department Chair Meeting, 11:25
28  Grades for Fall 1 due in Registrar’s Office
29  First day of Fall 2 classes
29-Nov 6  Fall 2 Add/Drop period for all students (via email to Registrar@grinnell.edu)

NOVEMBER
1  Deadline to apply for Writing Mentors for S1 and S2 courses (T. Turk)
1  Daylight Savings ends. Set clocks back one hour.
2  Pre-registration information sent to academic advisers (Registrar’s Office)
2  Last day to declare a major before preregistration
2  Winter Break Faculty-Faculty Tutorial applications due (ISC/AssocDean)
2  Curricular Development proposals, Faculty Travel requests for professional meetings relating to teaching, Proposals for workshops, courses, and seminars to develop new teaching competencies due (ISC/AssocDean)
2  Course-embedded Student Research requests due
3  Faculty Meeting, 11:25 a.m.
6  Last day to add a Fall 2 course/audit, drop a course without transcript entry, change audit/credit status
9-30  Courses may be withdrawn with a “W” transcript entry
7  Convocation proposals due (Conference Operations)
9  Term Faculty Staffing Proposals due (to R. Kelley)
9  Research Leave proposals for 2021-22 due (to R. Kelley)
9  Sabbatical Leave proposals for 2021-22 due (to R. Kelley)
10  Division Meetings, 11:25
12-20  Pre-registration for Spring 1 and Spring 2
16  Fall Complete Review Dossiers due (from Dept. Chairs to T. Phipps)
17  Faculty Meeting, 11:25 a.m.
23  Spring MAP/IS applications due
24  Department Chair Meeting, 11:25
26  Thanksgiving Break – no classes (NOTE: Classes will be held Friday, Nov. 27)
30  Last day to withdraw from a course with W transcript entry
30  Last day to elect S/D/F grading

DECEMBER
1  Competitive Grant applications due (Dean’s Office)
1  Tenure Review Dossiers due (from Dept. Chairs to T. Phipps)
1  Faculty Meeting, 11:25 a.m.
2  Reading Day
8  Division Meetings, 11:25
15  Faculty Meeting, 11:25 a.m.
17  Last day of Fall 2 classes
18  Finals Reading Day
21-22  Finals
22  Last day to request an Incomplete for Fall 2
22  Last Day of the Fall 2 Term
22  Department Chair Meeting, 11:25
Grades for Fall 2 due in Registrar's Office by **12:00 NOON**