Faculty Important Dates to Remember, Fall Terms 1 and 2, 2020*

*Please also see the Registrar’s Calendar and the Chaplain’s Office Calendar of Religious Holy Days. Materials are due by 5:00 PM unless otherwise noted.

Deadlines reflected are subject to change. Dates in red italics have not been confirmed.

FALL 2020

AUGUST 2020
10-28 Fall 1 online Add/Drop period
10-Oct 28 Fall 2 online Add/Drop period
21 All student work due for internships, directed summer research, including 499 (MAP)
21 Final applications for Fall 1 and 2 Individual Studies (Plus-2, 297, 299, 387, 397, 399, 499).
26 Department Chairs’ Retreat
28 Faculty Meeting, 9:00 AM (NOTE start time)
28 NEH Summer Stipend and Mellon New Directions Proposals due
31 Fall 1 Classes begin
31-Sept 8 Fall 2 Add/Drop period for ALL students (via email: Registrar@grinnell.edu)

SEPTEMBER
1 Summer 299 and 499 (MAP) reports due from faculty
1 Faculty Meeting, 11:25 a.m. Election of members (4) of Personnel Appeals Board
4 Final Grades for Summer Research due by 5:00 p.m.
7 Course-embedded Student Research requests due
7 Proposals for Curricular Development, Fall Faculty-Faculty Tutorial, Course-Related Field Trip, Classroom Visitors, Teaching & Learning Discussion Group, Faculty Weekend Seminar, Proposals for workshops, courses, and seminars to develop new teaching competencies, and Faculty Travel requests for professional meetings relating to teaching due (ISC/AssocDean)
7 Labor Day: Offices closed
8 Assistant Professors notify Dean’s Office and Department Chair of intent to submit application for Research Leave
8 Confirm Fall 1 Attendance
8 Last day to add a Fall 1 course/audit, drop a course without transcript entry, change audit/credit status
8 Last day to add a “plus-2”
9-Sept 25 Course may be withdrawn with a W transcript entry
11 Department Chairs submit New Course proposals and course changes for spring schedules to division chair
15 Division Meetings, 11:25
15 Fulbright Scholar Program applications due (to Fulbright)
15 Deadline to apply for Writing Mentors for F2 courses (T. Turk)
22 Faculty Meeting, 11:25 a.m.
23 NEH Summer Stipend final applications due (to NEH)
25 Draft Spring course schedules go to department/concentration chairs for review (from Registrar)
25 Division Chairs notify Registrar/Dean of New Course proposals and course changes
28 Last day to withdraw from a course with a “W” transcript entry
28 Last day to elect S/D/F grading
28 Mellon New Directions final applications due (to Mellon)
29 Department Chair Meeting, 11:25
30 ACLS Fellowship applications due (to ACLS)

OCTOBER
1 Fall Interim Review Dossiers due (from Dept. Chairs to T. Phipps)
6 Faculty Meeting, 11:25 a.m.
9 Departments submit corrected spring schedule to Registrar
9 Department Chairs submit special topic proposals for spring term to Registrar’s Office
9 Grinnell Lecture nominations due
13 Division Meetings, 11:25
16       Last day of Fall 1 classes
19       Finals Reading Day
20       Faculty Meeting, Noon (note time change)
20-21    Finals
21       Last day to request an Incomplete
21       Last Day of the Fall 1 Term
21       Coursework due by 11:59 p.m. Central Time
22-28    Fall Term Transition
28       Deadline for Inscriptions for the Future Nominations
28       Grades for Fall 1 due in Registrar's Office
29       First day of Fall 2 classes
29-Nov 6 Fall 2 Add/Drop period for all students (via email to Registrar@grinnell.edu)

NOVEMBER
1       Deadline to apply for Writing Mentors for S1 and S2 courses (T. Turk)
1       Daylight Savings ends. Set clocks back one hour.
2       Pre-registration information sent to academic advisers (Registrar's Office)
2       Last day to declare a major before preregistration
2       Winter Break Faculty-Faculty Tutorial applications due (ISC/AssocDean)
2       Curricular Development proposals, Faculty Travel requests for professional meetings relating to teaching, Proposals for workshops, courses, and seminars to develop new teaching competencies due (ISC)
2       Course-embedded Student Research requests due
3       Faculty Meeting, 11:25 a.m.
6       Last day to add a Fall 2 course/audit, drop a course without transcript entry, change audit/credit status
7       Convocation proposals due (Conference Operations)
9-30     Courses may be withdrawn with a "W" transcript entry or changed to S/D/F grading
9       Term Faculty Staffing Proposals due (to R. Kelley)
10      Division Meetings, 11:25
12-20    Pre-registration for Spring 1 and Spring 2
13      Research Leave proposals for 2021-22 due (link to submit)
13      Sabbatical Leave proposals for 2021-22 due (link to submit)
16      Fall Complete Review Dossiers due (from Dept. Chairs to T. Phipps)
17      Faculty Meeting, 11:25 a.m.
23      Spring MAP/IS applications due
24      Department Chair Meeting, 11:25
26      Thanksgiving Break – no classes (NOTE: Classes will be held Friday, Nov. 27)
30      Last day to withdraw from a course with W transcript entry
30      Last day to elect S/D/F grading

DECEMBER
1       Competitive Grant applications due (Dean's Office)
1       Tenure Review Dossiers due (from Dept. Chairs to T. Phipps)
1       Faculty Meeting, 11:25 a.m.
2       Reading Day
8       Division Meetings, 11:25
15      Faculty Meeting, 11:25 a.m.
17      Last day of Fall 2 classes
18      Finals Reading Day
21-22    Finals
22      Last day to request an Incomplete for Fall 2
22      Last Day of the Fall 2 Term
22      Department Chair Meeting, 11:25

JANUARY 2021
4       Grades for Fall 2 due in Registrar's Office by 12:00 NOON