

**Curriculum Committee Minutes**  
**November 6, 2007**

**Members: James Swartz (Chair), Gerald Adams, Eliza Willis, Karla Erickson, Erik Simpson, John Stone, Smita Sharma, and Caitlin Wells.**

1. The minutes of the meeting of 10/09/07 were approved.
2. A proposal from the Dean has gone to FOC about setting the term of two years for faculty appointment to the CC.
3. The committee reaffirmed that the Dean should enforce the numbering of special topics course based on the following guidelines as current publish in our catalog.

A three-digit system is used for numbering courses. The first digit indicates the level of the course. The course levels are:

- 100** Courses open to all students unless otherwise noted
- 200** Courses for which students should have completed work in an appropriate discipline at the 100 level
- 300** Courses for which students should have completed work in an appropriate discipline at the 200 level
- 400** A small group of courses, such as advanced seminars primarily for majors, for which students should have completed 300-level work

4. The committee continues to it dissuasion regarding MAPs and the quality control issue. Nothing was resolved and the committee will continue this discussion at our next meeting.

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