

Curriculum Committee Minutes
September 25, 2007

Members: James Swartz (Chair), Gerald Adams, Eliza Willis, Karla Erickson, Erik Simpson, John Stone, Smita Sharma, and Caitlin Wells. Guest: Cheryl Chase

1. The minutes of the meeting of 09/10/07 were approved
2. The committee approved a proposal to FOC that faculty membership to the committee be for two years instead of one in order to provide for better continuity for the committee. The Dean and Chair of the faculty will prepare a formal communication to FOC.
3. The committee discussed the following concept proposed by the Dean for the registration of new students in the fall: Students would meet with their Tutorial or transfer student advisors and generate a list of at least eight desired or acceptable courses and alternates. Course 1A, the top priority course or the desired course the student and advisor deem likely to be hardest to get into, may have an alternate of 1B -- a course the student and advisor view as serving a purpose similar to 1A. Students would continue listing 2nd, 3rd, 4th, etc. priority courses, with alternates as desired, and would indicate for each multi-section course whether they would accept a different section if their highest-priority section is closed. The Registrar's staff would then proceed through the cards in a randomized order, adding students to their highest priority or alternate course with space available and for which the student meets prerequisites. Once all students were entered into one course, staff would proceed through the cards in reverse order, entering the next highest priority or alternate course. Finally, starting in the middle of the pile and working outward both directions, staff would enter the next priority or alternate course plus fractional-, one-, or two-credit add-ons to the basic four-course load.

It was decided that this concept would be discussed at each of the next division meetings as well as among students. Questions that arise from these discussions will be folded into the feasibility study to be done after these discussions are finished. The Registrar suggested that a feasibility committee be formed that would consist of the Registrar, the Associate Registrar, one faculty member from each of the divisions, and two students.

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