

**Associate Dean Responsibilities 2022-2023**

<p><b>Cynthia Hansen</b>  <b>Assoc. Dean of Student Academic Life</b></p>	<p><b>Tim Arner</b>  <b>Assoc. Dean of Curriculum and Academic Programs</b></p>	<p><b>Jin Feng</b>  <b>Assoc. Dean of Faculty Development and Diversity, Equity and Inclusion</b></p>
<p>Direct Reports:            Science Learning Center            Math Lab            Computer Science Lab</p>	<p>Direct Reports:            Liberal Arts in Prison Program            Writing+Reading Lab</p>	<p>Direct Reports:            Academic Admin Support            Assistive Technology            Associate Dean Support            Institute for Global Engagement            Research Compliance Manager</p>
<p>Mentored Advanced Projects (MAP) and student research</p>	<p>Tutorial Instructor Orientation</p>	<p>Senior Faculty Status (SFS) &amp; Emeritus Faculty</p>
<p>Student Research Symposium</p>	<p>Academic Department Reviews</p>	<p>Department Chair Development and Retreat</p>
<p>Independent Study</p>	<p>1<sup>st</sup>-Year Experience</p>	<p>Early-Career Faculty (Personnel matters)</p>
<p>Community-Based Learning</p>	<p>2<sup>nd</sup>-Year Experience</p>	<p>Faculty Leadership</p>
<p>Academic Software and Equipment Requests</p>	<p>Credit-bearing Internships</p>	<p>Mid-Career Faculty Development</p>
<p>Department Assessment</p>		<p>Faculty Career Support and Retention</p>
<p>Peer Mentoring</p>		<p>Diversity Policy and Faculty Development</p>
<p>Humanities in Action Mellon Grant</p>	<p>Part-Time and Term Faculty Contracts</p>	<p>FLTA and International Visitor Contracts</p>
	<p>Faculty Mentoring Network</p>	<p>Faculty Mentoring Network</p>
<p><b>Committee on Academic Standing (CAS -- Chair)</b></p>	<p>Curriculum</p>	<p>Committee for the Support of Faculty Scholarship (CSFS)</p>

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Instructional Support (including Library and Information Technology)	Tutorial and Advising	Personnel
	Academic Budget	IGE Advisory Board
Assessment	Student Life	SFS
Higher Learning Commission of the North Central Association of Colleges and Schools (HLC/NCA )	ACM Liaison for Faculty Development	
Oversight of Institutional Complaints	Downtown Residence/Civic Quad Planning	Research Oversight Officer
EASe/Student Employment	HSSC Planning	CDO leadership team