

FREEMAN GRANT JAPAN STUDIES INITIATIVE

GUIDELINES FOR REQUESTING FACULTY DEVELOPMENT SUPPORT

In addition to staffing support for the teaching of Japanese language and culture and support for developing collaborative relationships with faculty members at Japanese institutions of higher education, our Freeman grant provides support for multidisciplinary curricular and faculty development in Japan Studies. Below are the categories of support available. The Freeman Steering Committee may also be able to help you find additional sources for funding. Please contact Richard Cleaver x4983 or cleaver@grinnell.edu for information.

- **CURRICULAR DEVELOPMENT PROJECTS**

Proposals may be for individual or collaborative projects with either a disciplinary or interdisciplinary focus in Japanese and East Asian studies. Proposals are more likely to be funded if they relate to courses that are or will be taught regularly.

Proposals will be accepted up to the end of the fall semester for winter break projects and up to the end of the spring semester for summer projects.

Budgets may include any combination of the following but cannot exceed a maximum of \$5,000

- Stipends will be granted according to the following:
 - \$1,600 for the development of a new course
 - \$800 for a substantial revision of an existing course
 - \$400 for a course module
- research supplies
- wages for student assistants
- travel (see Travel Grants below; a combined grant for travel and curricular development cannot exceed \$5,000.)

Budgets may not include:

- Computer hardware and software -- these requests are normally made through the blue and green support teams at Information Technology Services
- Books, journals, and other publications that can be acquired by the library

- **TRAVEL GRANTS**

These grants enable faculty to work in Japan to develop curricular materials or conduct research. Priority for research proposals will be given to projects with a direct curricular impact. These grants are available for both area specialists and non-specialists.

The Freeman Steering Committee particularly encourages collaborative projects. Such collaboration could include:

- A pairing of an area specialist and a non-specialist, especially to develop curricular materials related to the region;
- Projects involving faculty/student research;
- Collaborative work with colleagues from other campuses here or abroad;
- Inviting colleagues abroad to the U.S. for collaborative teaching and research.

Applications for winter break travel must be submitted no later than the end of fall semester. Applications for spring break travel must be submitted no later than the end of the first week of spring semester. Summer travel applications must be received no later than the end of the spring semester.

Budgets may include economy round-trip airfare and per diem expenses but may not exceed \$5,000. Curricular projects include a line for travel; a combined curricular development and travel proposal may not exceed a total of \$5,000.

- **FACULTY-TO-FACULTY TUTORIALS**

The tutorial needs to contribute to the integration of Japan Studies into the curriculum. A faculty member wishing to broaden the perspective of a course by incorporating a module focusing on Japan might find a faculty member with experience in this area to be a tutor; a faculty member wishing to teach a literature course with a greater historical perspective might choose to work with a member of the history department and vice versa. A faculty member teaching an upper level literature and culture course may wish to design a parallel course with a member of one of the departments in the Social Studies Division.

The tutorials can take place at any time during the academic year or the summer and last over whatever period of time participants would find most beneficial. A tutorial will usually range from five meetings of two or more hours, to ten or more meetings of shorter duration. Those being tutored are expected to spend 30 to 40 hours on the tutorial project, those tutoring somewhat less.

Applications will be accepted at anytime but no later than

- the beginning of fall break for fall semester projects
- no later than the end of fall semester for winter break projects
- no later than the beginning of spring break for spring semester projects
- no later than the end of spring semester for summer projects

Each tutorial participant will receive a stipend of \$650; each tutorial group receives an expense allowance of \$75 for materials and refreshments.