

Request for a Senior Lecturer Position

Note that this form is to be used only to request a Senior Lecturer position. The form has two sections. The first part establishes the need for the position and the second part establishes the quality of the proposed appointment.

The standardized course enrollment data used by Executive Council to assist in evaluating position requests will be provided to you upon request. Please contact Retta Kelley (kelleyla@grinnell.edu) in the Dean's Office to request these enrollment charts. The appropriate enrollment data to be used for interdisciplinary positions should be discussed with the Dean.

Department or interdisciplinary area: _____

The requested position will be:

~ A Senior Lecturer teaching _____ courses per year.

The Senior Lecturer proposed is: _____

1. Senior Lecturer Positions are generally proposed after a history of part-time employment. Provide information about the number of courses the proposed lecturer has taught during the past 3 years.

Academic Year	Number of Courses Taught	Comments, if any

2. List courses the person in this position will be asked to teach. How are the teaching assignments different, if at all, from what has been covered in the past?
3. Please attach a table, which can be generated by the Dean's Office upon request, showing the department's current course offerings in a normal year, including service commitments, organized according to 1) major requirements, 2) non-major offerings, and 3) service obligations such as tutorial or statistics.
4. If the courses that have been taught in the past by this position are not replaced, how will the department or interdisciplinary area's curriculum be affected?

5. Provide any other information that might help Executive Council evaluate your proposal. (Optional. If you choose to provide additional information, please limit the commentary to no more than 2 pages)

6. In one to two pages, evaluate the proposed senior lecturer's previous teaching at Grinnell College, making reference to end of course evaluations, course visits, and any other available information. Council will be provided the quantitative EOC evaluation results. Please limit your commentary to 1-2 pages.